



Office of Principal, Govt. Industrial Training Institute, Barara at Holi

Distt. Ambala, PIN-133201

Ph. 01731-298177, e-mail:- bararaatholi.giti@hry.gov.in

Principal:- Er. Ashwani Kumar



To

The Concerned Firms through
Notice Board/ Website of the institute

Memo No. 2219

Dated: 28-07-2026

Sub: Invitation of quotations for Repair/maintenance & refilling of Printers.

In this regard, you are requested to submit your most competitive quotation for the following Repair/maintenance & refilling of Printers at Govt. ITI, Barara at Holi:-

Sr. No.	Name of item with specifications.	Qty.	Rate Including GST
1.	HP LaserJet M 1005 Printer-Repair/Service	01 Nos.	
2.	Laser Jet Pro MFP M329dw Printer- Refilling of Toner Cartridge with Installation	02 Nos.	
3.	Canon MF-240 Printer- Refilling of Toner Cartridge with Installation	01 Nos.	
4.	HP Smart Tank 530 colour Printer- Repair/Service	01 Nos.	
5.	HP Laser MFP 1200w Printer: -Repair/Service	01 Nos.	
6.	Samsung Model xpress M2876ND Printer- Repair/Service	01 Nos.	
7.	HP LaserJet M 1005 Printer-- Refilling of Toner Cartridge with Installation	02 nos.	

The quoted price should be inclusive of Packaging & Forwarding, installation charges etc. and prices should be F.O.R. at Govt. I.T.I. Barara at Holi (Ambala).

Other Terms & Conditions:-

1. The quotation should be prepared in favor of "Principal, Govt. ITI, Barara at Holi" and be submitted in sealed envelope super scribed with "quotations for Repair/maintenance & refilling of Printers".
2. Before quoting the rates, the firms are advised to check & verify the fault with scope of work/maintenance/repair to be carried out in the above Printers, so as to avoid any dispute after issue of work order. No such claims shall be entertained later on.
3. The quoted rates should be inclusive of GST & other all charges (if applicable).
4. Payment shall be made within 30 days after complete supply of items with due satisfaction of verifying In-charge.
5. You are requested to provide your offer latest by 04.08.2026 upto 2:00 PM by post/by hand.
6. The received quotations shall be opened on 04.08.2026 at 3:00 PM in the presence of institute purchase committee in the O/o Principal, Govt. ITI, Barara at Holi.

Inst/Clerk/Asst. G.H.

G/S

V. Principal
Govt. ITI. Barara at Holi