

To

The Concerned Firms through  
Notice Board/ Website of the institute

Memo No. 2050

Dated: 13.10.25

**Sub: Invitation of quotations for repair/maintenance of Printers.**

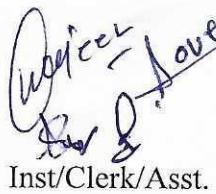
In this regard, you are requested to submit your most competitive quotation for the following Refilling and maintenance of Printers at Govt. ITI, Barara at Holi:-

Sr. No.	Name of item with specifications.	Qty.	Rate Including GST
1.	HP deskjet GT 5810 colour printer- Repair & refilling Ink bottle 01 set (Black+Cyan+Magenta+Yellow) with Installation	01 Nos.	
2.	12A Toner Cartridge	3 Nos.	
3.	88A Toner Cartridge	2 Nos.	
4.	HP smart Tank 530 Coloured Printer- Refilling Ink bottle 01 set (Black+Cyan+Magenta+Yellow) with Installation	1 Nos.	

The quoted price should be inclusive of Packaging & Forwarding, installation charges etc. and prices should be F.O.R. at Govt. I.T.I. Barara at Holi (Ambala).

**Other Terms & Conditions:-**

1. The quotation should be prepared in favor of "Principal, Govt. ITI, Barara at Holi" and be submitted in sealed envelope super scribed with "quotations for Repair/maintenance & refilling of Printers".
2. The quoted rates should be inclusive of GST & other all charges (if applicable).
3. Payment shall be made within 30 days after complete supply of items with due satisfaction of verifying In-charge.
4. You are requested to provide your offer latest by **02:00 PM on dated:- 16.10.25** by post/by hand.
5. The received quotations shall be opened in the presence of institute purchase committee in the O/o Principal, Govt. ITI, Barara at Holi after due date.

  
Inst/Clerk/Asst.  
G.I.  
O/S 13/10/2025  
V.P.  
Principal  
Govt. ITI, Barara at Holi